



Course Outline: Supervision & Safety/Legislation Overview

Supervisor: *a person who is authorized by an employer to oversee or direct the work of other workers.*

The OH&S Act and Regulations place rigorous responsibilities on a workplace supervisor. Because of the culpability the supervisor holds for the safety of workers under their direction, it is imperative that supervisors know about these responsibilities and consequences of non-compliance.

Duties and Responsibilities

- < A Legislation overview
- < General duties of Employers, Workers, Supervisors, Self-employed, Contractors etc.
- < General duties and responsibilities of Employers to Supervisors and Workers
- < General duties of Workers and OH Committees
- < Responsibilities regarding personal protective equipment
- < The new culture in occupational health and safety

Legislation Overview :

Philosophy and administration of the Legislation.

Rights of Workers: - Right to Know - Right to Participate - Right to Refuse

History of safety legislation, structure and organization of Saskatchewan OH&S Legislation.

- < OH&S Act & Regulations and Codes of Practice

Referencing and How to find information in the Legislation.

- < Finding definitions, Reference lists and tables

Key provisions of OH&S Act 1993

- < Protection of workers, worker participation in safety, appeals process, penalties

Other Key provisions of OH&S Regulations 1996

- < Safety Management Programs
- < Occurrences and Injuries
- < Harassment and Violence Policies
- < Training, Smoking, Shift Work
- < Powered Mobile Equipment, Scaffolds, Cranes, Robotics
- < Excavations and Trenching, Confined Space Entry
- < Oil and Gas, Health Care and Firefighters
- < Key Terms in the Act and Regulations

Regulations applying to most workplaces

- < First-aid and General Health requirements
- < Personal Protective Equipment, Hearing conservation and Noise control
- < Workplace Hazardous Materials Information System (WHMIS)

Building a Trust Climate/Teamwork:

- < Examine work relationships and credibility
- < Participation of workers and accepting the need for change
- < Identifying and accepting solutions

Closing Remarks/Discussion:

- < Realities and Expectations
- < Exam

Supervision Safety/Legislation Overview combined course is approximately 7- 7 1/2 hours in length. Experiential learning is employed through a variety of learning strategies including guides/manuals, overheads, videos, group projects, handout materials quizzes and discussion. Legislated requirements under OH&S will be met, at the conclusion of each course participants will be able to apply the knowledge and skills learned. After successful completion laminated wallet certificates are issued.

